



THE DISTRICT OF PORT EDWARD

BUILDING PERMIT INFORMATION

As of April 2, 2024 the District of Port Edward has outsourced building permits to the City of Prince Rupert.

What does that mean?

If you are looking at building, renovating or repairing your property and a building permit is required you will need to do the following:

- Fill out a building permit application (*form is available on the District's website*) or visit the City of Prince Rupert -Customer Service and let them know you're a resident of Port Edward and state your request; **or**
- Call the City of Prince Rupert- Development Services at: **250 627 0946 or 250 627 0960 or 250 627 0950; via email customer.service@princerupert.ca or Fax 250 627 0979**
- Once your information is assessed by building department you will be required to pay the applicable fees at the District of Port Edward Municipal office.
- Once the fees are paid the City of Prince Rupert will issue the building permit and the permit will be mailed to you.



We thank Port Edward residents for your cooperation!