

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON
TUESDAY, SEPTEMBER 14, 2021**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Franzen
Zoom: Councillor Brown
Absent: Councillors MacKenzie and Kristoff

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Conference Call: Polly Pereira, Director of Corporate
Administrative Services and Strategic Projects
Absent: Lorraine Page, Director of Finance

MEDIA IN ATTENDANCE:

KJ Millar, The Northern View

OTHER:

Zoom: Debbie and Clint Thompson, Port Edward Resident

**MOVED TO IN-CAMERA
SPECIAL COUNCIL**

**An In-Camera Meeting was called to order at 6:01 pm and closed to the public as per
Community Charter Section 90(1)(k) &(m).**

CALL TO ORDER:

Mayor Knut Bjorndal called the Regular Meeting to order at 7:25 pm on Tuesday, September
14, 2021.

AGENDA:

21-116 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the Agenda dated September 14, 2021 be amended to include item 6f; and

FURTHER THAT the agenda be adopted as amended.

Carried Unanimously

MINUTES:

21-117 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the minutes of the Regular Meeting of Council dated August 10, 2021 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

- a) **Avi Salh, Chairman &CEO, PE LNG
Chris Hilliard, President, PE LNG
RE: PE LNG Update**

Mr. Hillard provided Council an update on the project, photos were shown of what the site would look like once built. They have just recently received approval from the Oil & Gas Commission for their LNG facility permit.

This project will have a tree berm surrounding the site, this site is 37.5 acres and only 22 will be developed at this time (10 acres to build the facility and 10 acres of storage area).

There was also an opportunity for Q&A.

CORRESPONDENCE:

- a) **Jessica Friesen, Community Paramedicine- Prince Rupert**
RE: Funding Request

21-118 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the letter dated August 3, 2021 requesting Council create a bylaw in regards to the size of house address and that the District fund this program with no additional cost to households in Port Edward be received and filed; and

FURTHER THAT this item be referred to staff to assess costs and other information.

Carried Unanimously

REPORTS:

- a) **Danielle Myles Wilson, Chief Administrative Officer**
RE: COVID 19 Health Orders & Public Access to Municipal Facilities

THAT Council was presented a report that outlined the new Provincial orders which included:

- 1 hosting Council meetings via Zoom
- 2 Meetings will be made electronically to avoid travel and in person contact when possible
- 3 The Community Center will be closed to the public due to enhanced cleaning requirements and current regular used of the facility by the elementary school
- 4 Staff and Council are encouraged to tune into the Council meetings by zoom to reduce exposure, if in Council Chambers, will be required to wear a mask, as required by the Health Order
- 5 Staff will update Council of any changes as per the Health Order

21-119 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT Council accept the report as presented.

Carried Unanimously

- b) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Shipping Containers

THAT Council was presented with a report outlining suggestions on approaches to use to address the issue of growing use of shipping containers.

21-120 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT this item be tabled until the next Council meeting.

Carried Unanimously

c) **Danielle Myles Wilson, Chief Administrative Officer**
RE: PE LNG – Development Variance Permit

THAT Council was provided with a report outlining the rationale for the variance to conduct early site works at this stage. There were also two conditions proposed: to have a security of \$500,000 as a condition of the permit and that PE LNG have a LNG facility permit from the Oil and Gas Commission before any site works commence.

21-121 Moved by: Councillor Franzen
Seconded by: Councillor Brown

NOW THEREFORE BE IT RESOLVED THAT Council approve the proposed Development Variance Permit as per the proposed conditions.

Carried Unanimously

d) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Canadian Mortgage and Housing Corporation (CMHC) Seed Funding Application

THAT Council was provided with a report outlining a funding opportunity to fund the initial phase of the business case development for the old school property on sunset. The funding request would be for \$150,000 to fund site planning and schematic design works, feasibility assessment, building conditions assessment, environment site assessment and other studies to inform a business case and future funding applications to BC Housing.

21-122 Moved by: Councillor Franzen
Seconded by: Councillor Brown

NOW THEREFORE BE IT RESOLVED THAT Council approves the submission to the CMHC for a grant for the business case to develop an affordable housing project for the old school property on Sunset Drive.

Carried Unanimously

e) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Daycare

THAT Council was provided with a report outlining the results of a survey that staff conducted to assess the need of a daycare in Port Edward.

21-123 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

NOW THEREFORE BE IT RESOLVED THAT Council accept the report as presented and that staff continue supporting this project in moving forward.

Carried Unanimously

f) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Prince Rupert Port Authority Air Quality Monitoring Station

THAT Council was provided with a report outlining the installation of a new Air Quality Monitoring station in Port Edward near the new dog park. A copy of the Licence of Occupation Agreement was included.

21-124 Moved by: Councillor Franzen
Seconded by: Councillor Brown

NOW THEREFORE BE IT RESOLVED THAT Council approves the Licence of Occupation agreement as presented.

Carried Unanimously

BYLAWS:

NEW BUSINESS:

Councillor Brown
Inquired about the completion of the dog park

We are waiting for a new gate and installation of tires and old fire hydrant to complete the park

Inquired about the work that needs to happen to our Dam

This project will be part of our Capital projects for next year

Inquired on the development of the Basso Pit Property

The owners have conducted early work and are in the process of submitting development plans for this site

REPORTS ON
COUNCIL ACTIVITIES:

Councillor Franzen

Reported on the North Coast Regional District Board meeting.

QUESTIONS FROM AUDIENCE:

ADJOURNMENT:

21-125 On a motion by Councillor Franzen the meeting was adjourned at 8:37 pm on Tuesday, September 14, 2021.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative Services