

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON
TUESDAY, NOVEMBER 23, 2021**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Zoom: Councillors Franzen, Brown, and Mackenzie
Absent: Councillor Kristoff

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Zoom: Polly Pereira, Director of Corporate
Administrative Services and Strategic Projects
Zoom: Lorraine Page, Director of Finance

MEDIA IN ATTENDANCE:

KJ Millar, The Northern View

OTHER:

Zoom: Clint and Debbie Thompson, Port Edward
Residents
Zoom: Tatlyana Walters, Port Edward Resident

**MOVED TO IN-CAMERA
SPECIAL COUNCIL**

CALL TO ORDER:

Mayor Knut Bjorndal called the Regular Meeting to order at 7:01 pm on Tuesday, November 23, 2021.

AGENDA:

21-139 Moved by: Councillor Franzen
 Seconded by: Councillor MacKenzie

THAT the Agenda dated November 23, 2021 be adopted as presented.

Carried Unanimously

MINUTES:

21-140 Moved by: Councillor Franzen
 Seconded by: Councillor Brown

THAT the minutes of the Regular Meeting of Council dated November 9, 2021 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

REPORTS:

- a) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Ocean Trailers-Early Site Works Development Permit

Council was presented with a report outlining the rationale for this application to be brought to Council. The proponent is requesting authorization for early works at this stage and not comprehensive site works or full construction of the trailer maintenance facility as further engineering is needed to be completed. The staff report outlines the project status, overview of works needed to authorize the development permit, environmental concerns and mitigations and sets out development permit conditions in order to approve a full development permit.

21-141 Moved by: Councillor Franzen
Seconded by: Councillor Brown

NOW THEREFORE BE IT RESOLVED THAT Council approved the early site works development permit, with the proposed development permit conditions. This approval varies the development permit procedures bylaw requirements for the application to be completed and authorized by staff to issue a permit for early works to support the development of the proposed Ocean Trailers maintenance facility.

Carried Unanimously

- b) **Danielle Myles Wilson, Chief Administrative Officer**
RE: 2022 Preliminary Capital Budget

Council was presented with a report outlining the proposed 2022 Capital budget. Council had an opportunity to ask questions and suggestions were made to explore cost of the west side of the boat launch, paving and repairs needing as well as adding a shelter to the dog park.

21-142 Moved by: Councillor Brown
Seconded by: Councillor Franzen

NOW THEREFORE BE IT RESOLVED THAT Council accept the proposed draft 2022 Capital Budget as presented.

Carried Unanimously

BYLAWS:

- a) **Lorraine Page, Director of Finance**
RE: Water Rates & Regulations Amendment Bylaw # 724, 2021

21-143 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the proposed bylaw be received as submitted; and

WHEREAS staff is working towards achieving a sustainable service delivery, appropriately pricing the service to cover the cost of the service. Therefore, an increase is needed for treated water; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Water Rates and Regulations Amendment Bylaw # 724, 2021 be given first, second and third reading as presented.

Carried Unanimously

NEW BUSINESS:

RE: Community Garden

Mayor Bjorndal mentioned the Community Garden, if the community is still interested in creating a society and volunteering to build a garden they are to send a letter to Council. Staff to post this information on our website, facebook and newsletter.

Dog Park

Mayor Bjorndal also mentioned that he has received positive feedback from the community about the dog park.

REPORTS ON
COUNCIL ACTIVITIES:

Councillor Franzen

Reported on the North Coast Regional District Board meeting.

Councillor Brown

Reported on the Remembrance Day celebration.

Mayor

Reported on two Northern Health meetings

Reported on a Prince Rupert Port Authority meeting

Reported on the Emergency Management Preparedness meeting

QUESTIONS FROM AUDIENCE:

ADJOURNMENT:

21-144 On a motion by Councillor Franzen the meeting was adjourned at 8:04 pm on
Tuesday, November 23, 2021.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative
Services