

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD VIA ZOOM ON TUESDAY, MAY 25, 2021**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: James Brown, Dan Franzen and Murray
Kristoff
Absent: Councillor Christine MacKenzie

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Polly Pereira, Director of Corporate Administrative
Services and Strategic Projects
Absent: Lorraine Page, Director of Financial Services

MEDIA IN ATTENDANCE:

OTHER:

**MOVED TO IN-CAMERA
SPECIAL COUNCIL**

**An In-Camera Meeting was called to order at 5:00 pm and closed to the public as per
Community Charter Section 90(1)(e) & (k).**

CALL TO ORDER:

Mayor Knut Bjorndal called the Regular Meeting to order at 7:03 pm on Tuesday, May 25,
2021.

AGENDA:

21-081 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the Agenda dated May 25, 2021 be adopted as presented.

Carried Unanimously

MINUTES:

21-082 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the minutes of the Regular Meeting of Council dated May 11, 2021 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

REPORTS:

- a) **Lorraine Page, Director of Finance**
RE: Increase Capital Budget

21-083 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the proposed report be received as submitted; and

The forklift needs to be replaced and the plan was to purchase a used one and at the time we were researching there seemed to be a market of available stock and now that is no longer the case. It's now apparent that for long term cost effectiveness it would be more prudent to purchase a new forklift with warrantee; and

We now require an increase in the capital budget of \$28,500 in order to purchase a new forklift; and

THEREFORE NOW BE IT RESOLVED THAT Council approve an increase to the capital budget from \$15,000 to \$43,500 to purchase a new forklift.

Carried Unanimously

BYLAWS:

- b) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**
RE: District of Port Edward Official Community Plan Bylaw # 712, 2020- 3rd Reading

21-084 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT the proposed bylaw be received as submitted; and

WHEREAS this bylaw had received first and second reading; and

WHEREAS this bylaw requires a Public Hearing, and it was advertised on the local Northern View newspaper on May 14th and May 21, 2021. The Public Hearing was held earlier today. We also received approval from the Ministry of Transportation on May 19th, 2021.

All the requirements to move this bylaw forward have been met; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Official Community Plan Bylaw # 712, 2020 be given third reading as presented.

Carried Unanimously

- a) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**
RE: District of Port Edward Zoning Bylaw # 713, 2020- 3rd Reading

21-085 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS this bylaw requires a Public Hearing and it was advertised on the local Northern View newspaper on May 14th and May 21, 2021. The Public Hearing was held earlier today. We also received approval from the Ministry of Transportation on May 19th, 2021; and

All the requirements to move this bylaw forward have been met; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Zoning Bylaw # 713, 2020 be given third reading as presented.

Carried Unanimously

NEW BUSINESS:

**REPORTS ON
COUNCIL ACTIVITIES:**

ADJOURNMENT:

21-086 On a motion by Councillor Brown the meeting was adjourned at 7:10 pm on Tuesday, May 25, 2021.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative Services