

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF PORT EDWARD, HELD VIA ZOOM ON TUESDAY, APRIL 27, 2021

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: James Brown, Dan Franzen and Murray Kristoff
Absent: Councillor Christine MacKenzie

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Polly Pereira, Director of Corporate Administrative Services and Strategic Projects
Lorraine Page, Director of Financial Services

MEDIA IN ATTENDANCE:

OTHER:

Ketan Vohora, Accountant, Vohora & Company

**MOVED TO IN-CAMERA
SPECIAL COUNCIL**

An In-Camera Meeting was called to order at 6:15 pm and closed to the public as per Community Charter Section 90(1)(m).

CALL TO ORDER:

Mayor Knut Bjorndal called the Regular Meeting to order at 7:01 pm on Tuesday, April 27, 2021.

AGENDA:

21-062 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the Agenda dated April 27, 2021 be adopted as presented.

Carried Unanimously

MINUTES:

21-063 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT the minutes of the Regular Meeting of Council dated April 13, 2021 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

- a) **Ketan Vohora, Accountant, Vohora & Company**
RE: 2020 Audited Financial Statements

Ketan Vohora joined the meeting at 7:06 pm and Councillor Kristoff left briefly and joined the meeting again at 7:07 pm.

Mr. Vohora had an opportunity to go over the main sections of the financial statements, he mentioned the information is fairly presented and they did not see any concerns with the information provided to them. Council also had an opportunity for Q&A.

Ketan Vohora left the meeting at 7:19 pm

21-064 Moved by: Councillor Brown
Seconded by: Councillor Franzen

NOW THEREFORE BE IT RESOLVED that Council approves the 2020 Audited Financial Statements as presented.

Carried Unanimously

CORRESPONDENCE:

a) **Tour De Cure (BC Cancer Foundation)**
RE: Grant in Aid Request

21-065 Moved by: Councillor Brown
Seconded by: Councillor Kristoff

THAT the Grant in Aid application requesting support for the Tour De Cure (BC Cancer Foundation) be received and filed; and

FURTHER THAT Council made a motion to support this cause and contribute five hundred dollars towards this fundraising.

Carried Unanimously

b) **Jackie Touchet, President, Prince Rupert Gymnastics Association**
RE: Thank You

21-066 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the letter dated April 9th, 2021 thanking Council for supporting the Prince Rupert Gymnastics Association be received and filed.

Carried Unanimously

REPORTS:

a) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**
RE: Wampler Way Road South

Council was provided a report explaining why staff is proposing to move the current gate to a new location. Staff have been working on cleaning up the community and in order to prevent transfer of vessels, derelict vehicles, etc from moving around in the community it was proposed moving the gate from its current location to Skeena Drive. It was also discussed that a new gate be installed by the adjacent property owner and leave the existing one in its current location. The decommission of the road was also suggested.

21-067 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

NOW THEREFORE BE IT RESOLVED that Council approves the relocation of the gate to Skeena Drive.

Carried Unanimously

b) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Amendment to CN lease for Porpoise Drive

Council was provided a report outlining the required work that needs to be done before the whistling cessation can happen, which includes the installation of fencing along Porpoise Drive. Staff has obtained a quote for the fencing and

will be managing this contract – full costs will be covered by CN. The estimated timeline to complete this project will be 4-6 weeks. Additional work needs to be completed but is not required for whistling cessation.

21-068 Moved by: Councillor Franzen
Seconded by: Councillor Kirstoff

NOW THEREFORE BE IT RESOLVED that Council approves to have the CAO sign the amendment to the CN lease agreement for Porpoise Drive that would result in the District taking responsibility and ownership of a new safety fence required for whistling cessation.

Carried Unanimously

BYLAWS:

- a) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**
RE: District of Port Edward Official Community Plan Bylaw # 712, 2020

21-069 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the proposed bylaw be received as submitted; and

WHEREAS this bylaw received first on September 8, 2020 changes were made to remove the emphasis on the proposed Pacific Northwest LNG and incorporate Council’s current strategic plan priorities. Also the new Neighbourhood Plan for Harbourview has been added to this bylaw.

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Official Community Plan Bylaw # 712, 2020 be given second reading.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**
RE: District of Port Edward Zoning Bylaw # 713, 2020

21-070 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS this bylaw received first on September 8, 2020 changes were made to remove the emphasis on the proposed Pacific Northwest LNG and incorporate Council’s current strategic plan priorities. Updated language and requirements for manufactured homes, outdoor storage, temporary buildings/structures and parking on residential properties. New zoning for the former trailer court property to R1, update other properties including several rezoning so that all maps are current and updated. Added a new classification “Quarry” to this bylaw and removed Junk Yards from M3 zoning.

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Zoning Bylaw # 713, 2020 be given second reading.

Carried Unanimously

- c) **Lorraine Page, Director of Finance**
RE: District of Port Edward 5-Year Financial Plan Bylaw # 721, 2021

21-071 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT the proposed bylaw be received as submitted; and

WHEREAS annually a financial plan is required as well as a proposed budget, this information was provided to residents on April 13, 2021 and posted online on our website and social media. No comments or inquiries from the public to date were received; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward 5-Year Financial Plan Bylaw # 721, 2021 be given first, second and third reading as presented.

Carried Unanimously

- d) **Lorraine Page, Director of Finance**
RE: District of Port Edward Tax Rate Bylaw # 722, 2021

21-072 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS annually Council must impose property value taxes for the year by establishing a tax rate before May 15th each year. This year the budget does not impose a tax increase for 2021; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Tax Rate Bylaw # 722, 2021 be given first, second and third reading as presented.

Carried Unanimously

NEW BUSINESS:

- a) **Council**
RE: Spring Clean Up

Council inquired if we were having the annual Spring Clean up. Staff informed Council that we have some projects that have been assign to our Public Works staff that have a high priority and we may be able to accommodate a clean up in the fall.

21-073 Moved by: Councillor Brown
Seconded by: Councillor Kristoff

THAT Council made a motion to move the Spring Clean up to the fall, September 2021.

Carried Unanimously

- b) **Rainbow Lake Road**

Council was updated by our CAO on the state of the road at Rainbow Lake, its in bad condition. This area is crown land and its not our responsibility to maintain.

21-074 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT staff get a quote on the cost of fixing the road and potential options on how to fund this project and that this item be brought to Council for consideration and possible support of this project.

Carried Unanimously

**REPORTS ON
COUNCIL ACTIVITIES:**

Councillor Franzen

Reported on the North Coast Regional District Board meeting.

Mayor Bjorndal

Reported on a meeting with Jennifer Rice, North Coast MLA
Reported on a meeting with Metlakatla Chief Harold Leighton

ADJOURNMENT:

21-075 On a motion by Councillor Kristoff the meeting was adjourned at 8:37 pm on Tuesday, April 27, 2021.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative
Services