



District of Port Edward

POLICY AND PROCEDURES

POLICY # 2020-1

TOPIC: **Grant in Aid Policy**

OBJECTIVE: To establish a policy governing Council's consideration and evaluation of requests for Grants in Aid to financially assist community groups.

POLICY:

The District of Port Edward deems it appropriate to approve grants in aid to groups, organizations, and individuals for activities, events, and programs that are considered beneficial to the community. Decisions regarding requests for grants in aid will be governed by the following guidelines:

1. Council shall set an annual grant in aid budget that shall not be exceeded in any given year.
2. Eligible applications (form attached) will only be considered and accepted from non-profit or charitable organizations that demonstrate:
 - a. A broad benefit to the community of Port Edward; or
 - b. Contribute to the general interest, health or welfare of the community; or
 - c. Assist in the celebration of an event of public interest; or
 - d. Promote volunteer participation and citizen involvement; or
 - e. Promote culture, recreational and social understanding.
3. The applicant must demonstrate a financial need for a specific program or project. Grants will not be given for the sole purpose of building reserves.
4. The maximum grant in aid will not exceed \$500.



District of Port Edward

Grant in Aid Application Form

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Name of Organization:

Date:

Contact Person:

Phone Number:

Amount of grant requested:

Briefly describe the purpose for which you are requesting this grant:

Please demonstrate how this project or event meets the criteria of the District of Port Edward Grant in Aid Policy: