

DISTRICT OF PORT EDWARD MANAGER, PUBLIC WORKS



The District of Port Edward is seeking a full-time Manager, Public Works to join our team.

The District (population 600) is situated on the Tsimpsean Peninsula, 15 km south of Prince Rupert on the north coast of British Columbia. Port Edward is a vibrant, self-sufficient, growing and complete community in the midst of the wild back country. The District strives to create a high quality of life for residents, championing active lifestyles, and driving projects that support ongoing economic and community development. The region has a stunning natural landscape and abundant options for outdoor recreational activities.

Reporting to the Chief Administrative Officer (CAO), the Manager, Public Works is responsible for the effective delivery of operations and maintenance functions for the District, including water, sewer, fleet, solid waste, roads, parks, lawn maintenance and facilities. In addition to this function, the Manager will act as the District's Building Official and with perform some Bylaw Officer duties.

The Manager, Public Works role currently oversees 2 utility operators, 2 maintenance workers, and 2 seasonal groundworkers. The successful candidate will therefore be a driven individual, with excellent communication skills, and a demonstrated ability to effectively manage teams. The role requires solid experience running an efficient preventative maintenance program; and operating and maintaining infrastructure. This background will preferably come from a municipal setting, but comparable experience will be considered. The position requires regular interaction with the public in a variety of capacities, requiring exceptional customer service and interpersonal skills.

Qualifications include:

- More than 5 years of management and leadership experience in a unionized environment
- Certifications in water distribution and treatment (preferred)
- Certifications in wastewater collection and treatment (preferred)
- Civil Technologist Diploma or equivalent, or a combination of training and civil experience may be considered
- Demonstrated technical literacy and proficiency in using a variety of computer programs including Microsoft Office, mapping and design software relevant to civil projects
- A good understanding of building construction and maintenance and willingness to take additional Building Official training
- Valid BC Drivers Licence with Trailer and Air Brakes Endorsement
- RCMP Criminal Record Check and Driver's Abstract (required)

If you are ready to take on this challenging and rewarding leadership role, forward your resume and cover letter to Tall Cedars Search & Recruitment, by **Thursday July 29, 2021**. A Supplementary Package can be obtained by request from the Consultant, which includes a complete job description and details of the compensation and benefits.

Flo Follero-Pugh, Tall Cedars Search & Recruitment
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